

Forward Plan

1 October 2011 to 31 January 2012

What is the forward plan?

The forward plan is a list of the key decisions and other planned Cabinet and Cabinet Member decisions the council intends to take over a four-month period from 1 October 2011. The plan is updated monthly and published at least 14 days before it comes into effect.

What is a key decision?

Key decisions are defined as decisions which, in the view of the relevant Strategic Director, are likely:

- to incur expenditure or make savings which are significant
- to be significant in its effect on communities within more than one ward

Officers may also include other items that do not fit the above definition in the forward plan on a voluntary basis.

What does the forward plan tell me?

The plan gives information about:

- what decisions (key and otherwise) are coming forward in the next four months and beyond
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers. Most key decisions are taken at public meetings.

Who can I contact?

Each entry in the plan indicates the names of all the relevant people to contact about that particular item.

How do I make contact?

The telephone numbers for the relevant officers are listed in the individual entries in the forward plan. The contact details for the Cabinet Members are available on the Council's website www.whitehorsedc.gov.uk or by telephoning the Council offices on 01235 520202.

How do I get copies of agenda papers?

The agenda papers for Cabinet meetings are available five working days before the meeting on the Council's website www.whitehorsedc.gov.uk. Alternatively you can contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: steve.culliford@southandvale.gov.uk.

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic Services by 10am on the day of the meeting. Please contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: steve.culliford@southandvale.gov.uk.

Forward Plan

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	CABINET MEMBER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Westway, Botley	KEY	Cabinet member for economy, leisure and property October 2011	September 2011	Councillor Elaine Ware	Consult Cabinet members	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: chris.tyson@southandvale.gov.uk	Cabinet delegated decision form for Westway, Botley
Treasury outturn 2010/11	KEY	Cabinet 7 Oct 2011	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report for Treasury outturn 2010/11
Grounds maintenance contract	KEY	Cabinet 7 Oct 2011	September 2011	Councillor Reg Waite	Consult Cabinet members	Ian Matten Tel. (01235) 540373 Email: ian.matten@southandvale.gov.uk	Cabinet report for Grounds maintenance
Fit for the future contract	No	Cabinet Leader October 2011	October 2011	Councillor Matthew Barber	Consult Cabinet member	Anna Robinson, Strategic Director Tel. (01235) 540523 Email: anna.robinson@southandvale.gov.uk	Cabinet delegated decision form for Fit for the future contract

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	EXECUTIVE PORTFOLIO HOLDER	PRINCIPAL CONSULTTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Local development framework core strategy	KEY	Cabinet 11 Nov 2011	January 2011	Councillor Roger Cox	Consult Cabinet member	Miles Thompson Tel. (01235) 540339 Email: miles.thompson@southandvale.gov.uk	Cabinet report for Local development framework core strategy
Budget monitoring - quarter 2	No	Cabinet 11 Nov 2011	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report for Budget monitoring - quarter 2
Joint cabinet board	No	Cabinet 11 Nov 2011	August 2011	Councillor Matthew Barber	Consult Cabinet Leader and South Oxfordshire District Council's Cabinet	Margaret Reed, Head of Legal and Democratic Tel. (01235) 540407 Email: margaret.reed@southandvale.gov.uk	Cabinet report for Joint cabinet board
Abbey Charter, Abingdon - planning policy guidelines	KEY	Cabinet 11 Nov 2011	July 2011	Councillor Roger Cox	Consult Cabinet member	Mark Williams Tel. (01235) 540308 Email: mark.williams@whitehorsedc.gov.uk	Cabinet report for Abbey Charter, Abingdon - planning policy guidelines

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Emergency plan	KEY	Cabinet 11 Nov 2011	April 2010	Councillor Matthew Barber	Consult Cabinet member Consult South Oxfordshire District Council	John Backley Tel. (01235) 540443 Email: john.backley@southandvale.gov.uk	Cabinet reports for emergency plan
Prioritising capital expenditure on corporate properties	KEY	Cabinet 11 Nov 2011	January 2011	Councillor Elaine Ware	Consult Cabinet member	Suzanne Malcolm, Economic Development Manager Tel. (01235) 540542 Email: suzanne.malcolm@southandvale.gov.uk	Cabinet report for Prioritising capital expenditure on corporate properties
Car park order	KEY	Cabinet 11 Nov 2011	October 2011	Councillor Elaine Ware	Consult Cabinet members	John Backley Tel. (01235) 540443 Email: john.backley@southandvale.gov.uk	Cabinet report for Car park order
Grey wheeled bins policy	KEY	Cabinet 11 Nov 2011	Septembe r 2011	Councillor Reg Waite	Consult Cabinet members	Ian Matten Tel. (01235) 540373 Email: ian.matten@southandvale.gov.uk	Cabinet report for Grey wheeled bins policy

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Council tax base	Council decision	Cabinet 9 Dec 2011 Council 14 Dec 2011	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report for Council tax base Council or committee report for Council tax base
Leisure and civic halls participation strategy	KEY	Cabinet 9 Dec 2011	August 2011	Councillor Elaine Ware	Consult Cabinet members	Kate Arnold Tel. (01235) 540417 Email: kate.arnold@southandvale.gov.uk	Cabinet report for Leisure and civic halls participation strategy
Budget 2012/13	Council decision	Scrutiny Committee 22 Dec 2011 Cabinet 10 Feb 2012 Council 22 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report for Budget 2012/13
Council tax setting	Council decision	Cabinet 10 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Council or committee report for Council tax setting

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Corporate plan review	KEY	Cabinet 10 Feb 2012	June 2011	Councillor Matthew Barber	Consult Cabinet member	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southandvale.gov.uk	Cabinet report for Corporate plan review
Budget monitoring quarter 3	No	Cabinet 10 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report for Budget monitoring quarter 3
Treasury management strategy	Council decision	Cabinet 10 Feb 2012 Council 22 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Council or committee report for Treasury management strategy
Consultation policy	KEY	Cabinet 10 Feb 2012	June 2012	Councillor Matthew Barber	Consult Cabinet member	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 EMail: sally.truman@southandvale.gov.uk	Cabinet report for Consultation policy

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Climate change strategy	KEY	Cabinet 6 Apr 2012	June 2011	Councillor Matthew Barber	Consult Cabinet member	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southandvale.gov.uk	Cabinet report for Climate change strategy